

**LAWTON METROPOLITAN AREA AIRPORT AUTHORITY
AIRPORT AUTHORITY MEETING
MINUTES
February 22, 2011**

The meeting was called to order at 9:00 a.m. by the Chairman, Toney Stricklin. The agenda along with the time and place of the meeting was posted in accordance with State Law.

PRESENT:

Toney Stricklin, Chairman
Stanley Haywood, Asst. Secretary
Lee Baxter, Member
Ed Petersen, Member
David Madigan, Member
Ray Friedl, Member
Cassandra Lawson- Johnson, Member

ABSENT:

David Aubrey, Vice-Chair

ALSO PRESENT:

The roll call confirmed that a quorum was present.

Barbara McNally, Airport Manager
Chuck Wade, Airport Attorney
Chris Pittman, La Sill Aviation
John Westbrook, Ft. Sill Transportation

Pat Hurley, Administrative Assistant
Curtis Brown, Garver Engineers
Mike Griffin, Garver Engineers
Kim McConnell, Lawton Constitution

Stricklin welcomes Lawson- Johnson back on the Authority.

OLD BUSINESS

a) Minutes – Stricklin asked for additions and/or corrections to the minutes of the Airport Authority meeting of January 25, 2011.

MOTION BY PETERSEN, SECOND BY AUBREY - to approve minutes of the January 25, 2011 meeting. AYES: Stricklin, Haywood, Baxter, Petersen, Madigan, Friedl, Lawson- Johnson. NAYES: None. MOTION CARRIED.

REPORTS FROM MANAGERS OF AIRPORT BUSINESSES

a. American Eagle (Sam Williams, Manager) – Not Present. Stricklin said Sam Williams is leaving. Stricklin said American Eagle will have a new General Manager on March 7th, Mike Thomas.

b. LaSill Aviation (Chris Pittman) – No report.

c. Lawton Air Traffic Control Tower (Frank Herndon) – No report.

d. Fort Sill Transportation (John Westbrook) – No report.

e. Fort Sill Army Radar Approach Control (Buddy Thornton) – Not present.

DEVELOPMENT COMMITTEE (Lee Baxter, Committee Chair)**a. Current Projects Updates:**

1) Terminal Building Roof and HVAC replacements-McNally said the project is about six weeks from being complete.

2) Wildlife Hazard Assessment- McNally said she and the FAA get monthly reports on the project, if the Authority would care to see them.

3) Purchase of ARFF Vehicle- McNally said the ARFF vehicle is ready for inspection. McNally said the OSH Kosh has invited the Firemen to inspect the vehicle at the plant on Osh Kosh expense.

b. Task Order #7 – McNally said this year’s federal project is the Design, Construction, Rehabilitation and Resealing of all the taxiways and aprons. McNally said the engineer needs approval to proceed with the design phase of this project, so it is ready when federal funds are allocated. McNally said Task Order #7 in the amount of \$ 52,640.00, includes all the FAA required elements of a project. McNally said Survey, Design, Construction, Administration, Inspection Services and Material Testing. It is the recommendation of the committee to approve Task Order #7.

MOTION BY BAXTER, SECOND BY HAYWOOD, to approve Task Order # 7 in the amount of \$ 52,640.00. AYES: Stricklin, Lawson-Johnson, Petersen, Friedl, Baxter, Haywood, Madigan. NAYES: None. MOTION CARRIED.

c. Parking Lot Expansion – McNally said she asked the committee to consider adding a parking lot expansion project to the 5 year CIP Plan. McNally said this is to accommodate additional parking and/or car rental parking in the next few years. McNally said the cost estimate of constructing a 100 space expansion is \$ 383,150.00 which would be added to 2015 construction. McNally said it is the committee’s recommendation to approve adding a parking lot expansion project to the 5 year CIP.

MOTION BY BAXTER, SECOND BY LAWSON-JOHNSON, to approve adding a parking lot expansion project to the 5 year CIP. AYES: Friedl, Madigan, Lawson-Johnson, Haywood, Stricklin, Baxter, Petersen. NAYES: None. MOTION CARRIED

AIRPORT MANAGER’S REPORT (Barbara McNally)

a) Airport Operations Report – McNally said enplanements for American Eagle were 3760 which was down from last month but up from last year. McNally said deplanements were 4612 and there were 5 cancellations, 3 weather and two mechanical.

McNally said the FAA is requiring that all FAR39 airports do a complete rewrite of the emergency plan and I pulled up the guidance for the rewrite and it is 270 pages long. McNally said she will be coordinating with the other emergency agencies and the plan is due by June 30, 2011.

Stricklin said he had asked Williams to incorporate a performance summary in with our minutes and you will find it on the fourth page of your packet.

b) Financial Report_

MOTION BY BAXTER, SECOND BY PETERSEN - to approve the financials and purchase orders as they were presented. AYES: Madigan, Stricklin, Friedl, Haywood, Baxter, Petersen, Lawson-Johnson. NAYES: None.
MOTION CARRIED.

NEW BUSINESS

There being no further business, the meeting was adjourned.

Toney Stricklin, Chairman