

**LAWTON METROPOLITAN AREA AIRPORT AUTHORITY
AIRPORT AUTHORITY MEETING
MINUTES
June 22, 2010**

The meeting was called to order at 9:00 a.m. by the Secretary, David Aubrey. The agenda along with the time and place of the meeting was posted in accordance with State Law.

PRESENT:

David Aubrey, Secretary
Stanley Haywood, Asst. Secretary
Dana Davis, Member
Ed Petersen, Member
David Madigan

ABSENT:

Ray Friedl, Chairman
Toney Stricklin, Vice-Chair
Richard Campbell, Asst. Secretary
Lee Baxter, Member

ALSO PRESENT:

Barbara McNally, Airport Manager	Chuck Wade, Airport Attorney
Kim McConnell, Lawton Constitution	Frank Herndon, LATCT
Pat Hurley, Administrative Assistant	Chris Pittman, La Sill Aviation
Ray Jude, Fort Sill Transportation	

The roll call confirmed that a quorum was present.

OLD BUSINESS

- a) Minutes** – Friedl asked for additions and/or corrections to the minutes of the Airport Authority meeting of May 25, 2010.

MOTION BY PETERSEN, SECOND BY HAYWOOD - to approve minutes of the May 25, 2010 meeting. AYES: Aubrey, Haywood, Davis, Petersen, Madigan. NAYES: None. MOTION CARRIED.

REPORTS FROM MANAGERS OF AIRPORT BUSINESSES

- a. **American Eagle (Sam Williams, Manager)** –Not present
- b. **LaSill Aviation (Chris Pittman)** – No Report.
- c. **Lawton Air Traffic Control Tower (Frank Herndon)** – No report.
- d. **Fort Sill Transportation (Ray Jude)** – Not present.
- e. **Fort Sill Army Radar Approach Control (Buddy Thornton)** – Not present.

DEVELOPMENT COMMITTEE (Toney Stricklin, Committee Chair)

1) AIP 25 (FY10 Federal Project) (*) Motion needed.

A) Terminal Building Roof and HVAC Replacement – McNally said the equipment and materials are on order, this project is slated to begin as soon as the equipment is delivered.

B) Consultant Selection for the Wildlife Management Assessment – McNally said the committee is reviewing and rating the proposals that were received. McNally said the committee will have a recommendation for the Wildlife Consultant at the next board meeting.

C) Purchase of the ARFF Vehicle – McNally said the engineer has met with the Fire Department representatives to develop the specifications for the vehicle and is working on a draft for review.

2) Terminal Project (Preliminary Design)

A) Boarding Gate Area – McNally said the engineer has provided the cost estimates on the Boarding Gate Area project. McNally said these costs will be incorporated into the Federal AIP program after coordination with the FAA. (Attachment # 1)

B) Baggage Claim Area – McNally said the engineer has provided the proposed design for the baggage claim area project, next they will be providing the cost for this phase of terminal construction. (Attachment # 2)

C) Overall Terminal Design – McNally said the Development Committee has been discussing projects that will be done to renovate the interior of the terminal to reflect a SW Oklahoma theme. McNally said the committee recommends hiring a local design company to develop a color and material board in order to coordinate this effort in an organized fashion. McNally said this will provide guidance to repaint and renovate. McNally said the cost for the color and materials board and color drawings of the design will be an amount not to exceed \$1,450.00.

MOTION BY DAVIS, SECOND BY PETERSEN, to approve hiring a local design company to design a color and materials board for renovation of the terminal, in an amount not to exceed \$ 1,450.00. AYES: Davis, Petersen, Aubrey, Haywood, Madigan. NAYES: None. MOTION CARRIED.

D) Request from the Military Officers Association of America – McNally said MOAA has submitted a request to be able to establish a welcome and farewell lounge in the terminal. McNally said the committee is working with the group to determine which area would be suitable and the services they would like to provide.

E) Lawton Beautiful Project – McNally said Comanche Signs is working on ideas for the murals and borders in the terminal.

LEASING COMMITTEE (Ray Friedl, Committee Chair)

A. Betty's Airport Café – McNally said the committee discussed the extension to the café lease and is waiting for a response.

AIRPORT MANAGER'S REPORT (Barbara McNally)

a) **Airport Operations Report** – McNally said

b) **Financial Report** –

MOTION BY PETERSEN, SECOND BY HAYWOOD – to approve the financials and purchase orders as they stand.
AYES: Davis, Aubrey, Madigan, Haywood, Petersen. NAYES: None. MOTION CARRIED.

NEW BUSINESS

There being no further business, the meeting was adjourned.

David Aubrey, Secretary