

**LAWTON METROPOLITAN AREA AIRPORT AUTHORITY
AIRPORT AUTHORITY MEETING
MINUTES
January 26, 2010**

The meeting was called to order at 9:00 a.m. by the Chairman, Ray Friedl. The agenda along with the time and place of the meeting was posted in accordance with State Law.

PRESENT:

Ray Friedl, Chairman
Toney Stricklin, Vice-Chair
David Aubrey, Secretary (arrived late)
Stanley Haywood, Asst. Secretary
Richard Campbell, Asst. Secretary (arrived late)
Dana Davis, Member
Ed Petersen, Member
David Madigan, Member
Lee Baxter, Member

ABSENT:

ALSO PRESENT:

Barbara McNally, Airport Manager	Chuck Wade, Airport Attorney
Kim McConnell, Lawton Constitution	Sam Williams, American Eagle
Chris Pittman, La Sill Aviation	Pat Hurley, Administrative Assistant
Ray Jude, Fort Sill Transportation	Frank Herndon, LATCT
Buddy Thornton, Fort Sill Approach	Dr. Bellino, Lawton Beautiful Project
Mike Kosechequetah, Comanche Signs	

The roll call confirmed that a quorum was present.

REPORTS FROM MANAGERS OF AIRPORT BUSINESSES

- a. American Eagle (Sam Williams, Manager)** – Williams said the cancellations in December and January were primarily due to weather. Williams said exodus for the soldiers went off without a problem. Williams said there were a total of 26 cancellations. Williams said in January there have been 4 cancellations. Williams said the ATR will be our aircraft for Lawton and they are working on maintenance issues.
- b. LaSill Aviation (Chris Pittman)** – Pittman said a C-5 came in last Friday and we sold the most gallons in a single aircraft. It was 40,202 gallons. Pittman explained the fuel flowage sheet to the new members.
- c. Lawton Air Traffic Control Tower (Frank Herndon)** – No report.
- d. Fort Sill Transportation (Jim Beazer)** – Jude said we will start seeing some of the Haitian relief next week and for the next six to eight weeks. Jude said there will be an increase in activity for a while then it will slow down again.
- e. Fort Sill Army Radar Approach Control (Buddy Thornton)** – Thornton said everything is going well at Fort Sill.

LAWTON BEATIFUL TERMINAL PROJECT PROPOSAL-(Dr. Rosemary Bellino)

Dr. Bellino - Hall said she is the president of the Lawton Beautiful Incorporated (LBI) and Chairperson of the Mayor's task force. Bellino said it is LBI's mission to improve the appearance of Lawton through community sponsorship, sponsorship of private companies and the City of Lawton. Bellino said they have done many projects over the last six years. Bellino said LBI has completed the landscaping on both sides of 11th street from the airport to Tennessee. Bellino also said that LBI placed the buffalo herd on the Airport grounds, which they will landscape as well.

Bellino said beautification is not frivolous, it is an economic issue. Dr. Bellino said the committee believes the airport terminal needs some enhancement since it is the first introduction into Lawton for visitors and Lawtonian's. Dr. Bellino said the committee feels they need to sell our local heritage, so they have been working with Comanche Sign on some creative ideas for the Airport terminal. Dr. Bellino said they were here today to present some ideas to the Authority and to get approval to continue on with the project.

Dr. Bellino introduced Mike Kosechequetah. Kosechequetah said he works to help businesses have a creative new identity. Kosechequetah said he and Dr. Bellino agree that the richest heritage here is the Native American and the buffalo. Kosechequetah said he and Dr. Bellino brainstormed and came up with the idea for the murals and borders for the Airport. Kosechequetah described the murals and borders and their placement for the Authority. Stricklin asked for clarification of what they were asking approval for. Dr. Bellino said they wanted approval to move forward on funding and creating murals and borders for the airport with approve of the airport manager. McNally said the Lawton Beautiful Committee should work with the Development Committee. Baxter asked where the funding was coming from and what the scope of the project is. Dr. Bellino said she has no trouble finding funding for her projects. Dr. Bellino said they will also be looking at funding to redo the glass display cases. Dr. Bellino said Fort Sill wants to use those display cases for its heritage. Madigan asked the estimated cost of the project Bellino said \$ 10,000.00. After some discussion a motion was made.

MOTION BY DAVIS, SECOND BY AUBREY, to approve authorizing Lawton Beautiful to work with the Development committee on a project to put Native American borders and murals in the airport terminal. AYES: Friedl, Stricklin, Aubrey, Haywood, Davis, Petersen, Madigan, Baxter. ABSTAIN: Campbell. NAYES: None. MOTION CARRIED.

OLD BUSINESS

- a) **Minutes** – Moses asked for additions and/or corrections to the minutes of the Airport Authority meeting of December 22, 2009.

MOTION BY HAYWWOD, SECOND BY - to approve minutes of the December 22, 2009. AYES: Stricklin, Davis, Campbell, Petersen, Friedl, Baxter, Aubrey, Haywood, Madigan. NAYES: None. MOTION CARRIED.

DEVELOPMENT COMMITTEE (Toney Stricklin, Committee Chair)

- a) **AIP 24 - Replacement of Failed Panels on Taxiway A and B, Design of Runway Project** -Stricklin asked McNally to comment. McNally said the punch list items are on hold until the weather clears.
- b) **Fuel Facility Projects** – Stricklin said the new fuel tank is up and operational. McNally said we need to order a new valve for the tank but it is still operational. McNally said we will need to epoxy the old tanks in the near future.

AIRPORT MANAGER'S REPORT (Barbara McNally)

- a. **Revised CIP and update on Federal Funding** – McNally said the three AIP projects coming up this year are purchasing the ARFF Vehicle, Terminal Roof and HVAC and the Wildlife assessment. McNally explain the necessity of these projects to the Authority. McNally said the funds are starting to become available in the next month. McNally said the FAA has asked us to hold doing any projects in 2011 to roll over are matching funds for the Runway way rehab project, estimated cost at about4.5 million dollars.

- b. **Terminal Roof and HVAC project** – McNally said the engineer has completed the plans for the Terminal Roof and HVAC replacement project. McNally said this was originally a 100% PFC funded project, but when the engineer's estimate exceeded the \$ 330,000 ear mark for this project, the FAA agreed to fund the balance out of our AIP funds. McNally said the FAA asked that we proceed with bidding so the grant will be issued based on bids when funding come available.

MOTION BY AUBREY, SECOND BY CAMPBELL, to approve going out for bids on the Terminal Roof and HVAC project. AYES: Davis, Friedl, Aubrey, Madigan, Campbell, Haywood, Stricklin, Baxter, Petersen. NAYES: None. MOTION CARRIED.

- c. **Consultant Selection for a Wildlife Hazard Assessment** – McNally said on a national level updating Wildlife Hazard Assessments at commercial airports has become a top priority for the FAA. McNally said we are being required to conduct a full (four season) Wildlife Hazard Assessment. McNally said the manager will be working with the Development Committee to develop an RFQ and select a consultant.
- d. **Airport Operations Report** – McNally said American Eagle enplanements were up 10.5% over 2008, for a total in 2009 of 120,942 total enplaned and deplaned passengers.

McNally briefed the Authority on current legislation that the Oklahoma Aeronautics Commission is sponsoring to protect Oklahoma Airports from construction of tall structures and noise sensitive businesses in the vicinity of an airport.

e. **FINANCIAL REPORT** –

Purchase Orders - Purchase Order's to be approved from the Operating Account total \$ 64,374.74, which includes \$ 9,100.00 for the annual audit, \$ 10,870.38 for deicer and 6,683.65 for snowplow repairs. Purchase Order's from the Capital Improvement Account totaled \$ 134,705.44, AIP24 was \$

Bank Balances - The reconciled balance of the Money Market Account (10976043) is \$ 525,427.03, the reconciled balance of the Operating Account (10375822) is \$ (37,803.05), the reconciled balance of the Imprest Fund (10704778) is \$ 1,271.55. For total of unrestricted funds available of \$ 488,895.53.

The reconcile balance of the restricted asset accounts are as follows: PFC (Passenger Facility Charges-9014251) \$ 67,084.38, Capital Improvement Account (114030) \$ 9,107.86.

Line of Credit - The balance of the line of credits used for the PFC projects is -0-.

Income and Expense Budget Tracking - Incomes for the month totaled \$ 63,568.54 plus \$ 49,500.00, Grant funds from the City of Lawton for the fuel tank projects, for a total of \$ 113,068.54. YTD incomes total \$ 443,962.02 which is 60% of the total budgeted amount of \$ 740,092.53.

Expenses for the month totaled \$ 87,086.63. YTD expenses total \$ 410,570.30 which is 59% of the total budgeted amount of \$ 695,875.85. Line items that have exceeded the budget are Legal and Professional service which include non budgeted engineering services for the Golf Center Roof and HVAC center and the Terminal Boarding Gate project. Also, Snow and Ice control due to December's weather.

Capital expenditure is the Bassco bill for the fuel facility project in the amount of 82,144.15.

Collateralized Accounts – Currently, the FDIC insures the Authority's accounts up to \$ 250,000.00 per account. The following are pledged dollars above the current insured amounts. Arvest has pledged \$ 500,000 above the FDIC limit. City National has pledged \$ 1,750,000.00 above the FDIC limit. These amounts are reported monthly from Federal Reserve Bank.

MOTION BY AUBREY, SECOND BY HAYWOOD- to approve the financials and purchase orders as presented

for January 26, 2010. AYES: Madigan, Stricklin, Friedl, Haywood, Baxter, Davis, Petersen, Aubrey, Campbell.
NAYES: None. MOTION CARRIED

NEW BUSINESS

There being no further business, the meeting was adjourned.

Ray Friedl, Chairman