Updated April 2019

AIRPORT BADGING OFFICE USE ONL	_Y	Opdated April 2010						
LAST NAME	ACCESS CARD NUMBER	BADGE RETURN DATE APPLICATION DESTROY APPLICATION STATUS AIRPORT TSC ID NUMBE						
27.01.10.4112	7100200 071110 HOMBER		7 1 2.07.1.1011 D 201110 1 D7.1.2					
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FIRST NAME	PIN CODE NUMBER	APPLICATION STATUS	AIRPORT ISCID NUMBER					



LAWTON METROPOLITAN AREA AIRPORT AUTHORITY/LAWTON FORT SILL REGIONAL AIRPORT ID BADGE APPLICATION

CONFIDENTIAL LFSRA FORM002

AIRPORT IDENTIFICATION BADGE APPLICATION GUIDELINES & INSTRUCTIONS

Lawton Fort Sill Regional Airport Identification (ID) badge is issued for authorized personnel for access to Secure Areas, Security Identification Display Area (SIDA), Air Operations Areas (AOA), Sterile Areas, and General Aviation areas of Lawton Fort Sill Regional Airport. The airport ID badge will only be issued upon successful completion of all Transportation Security Administration (TSA) and Airport Operator required security vetting. All airport ID badges are the property of the Lawton Metropolitan Area Airport Authority and must be returned immediately upon request by the LMAAA and/or termination of employment, separation from company/agency or when your access is no longer required.

GENERAL INSTRUCTIONS

- 1. TYPE or PRINT all information in Black or Blue Ink only.
- 2. An Airport ID Badge Application is required for all new, renewal, or re-issued ID Badge.
- 3. The application must be presented in person, to the Airport Badging Office within 30 days from date of the authorizing signature. If the 30-day period is exceeded, the application will be rejected and a new ID Badge application will be required.
- 4. Government issued document(s) are required for all new and re-issued ID b adge. Two forms of identification (1 PHOTO) are required as listed in Form I-9 on page 7 of this application. A valid state-issued, unexpired driver's license is required for driving privileges.
- 5. Individuals applying for a SIDA/Secure Areas must include their SSN, or TSA will not process the application or conduct the STA. For individuals applying for AOA or Sterile Area ID badge, providing the SSN is voluntary, but failure to provide it may prevent completion of the STA.
- 6. For Security Identification Display Area (SIDA) access employees only. SCREENING NOTICE: Any employee holding a credential granting access to a (SIDA) may be screened at any time while gaining access to, working in, or leaving a (SIDA). Failure to submit to screening will result in ID badge being suspended or revoked pending investigation.
- 7. Reissued Identification Badge Previous ID badge must be returned prior to the issuance of a new ID badge.
- 8. Lost or Stolen ID Badge Notify the Airport Security Coordinator at (580) 585-7545.
- 9. The sponsor company/applicant is responsible for all fees prior to the processing of the ID Badge application (see fee schedule below.)
- 11. Fingerprint appointments must be scheduled by the Authorized Signatory only.
- 12. Upon an approved application, the Airport will contact either the badge sponsor or the applicant to arrange an appointment for the applicant to undergo the required training and testing. Only after testing is complete with a passing grade of 80% or above will the Security Office issue a badge.

FEDERAL REGULATIONS

In accordance with 49 CFR Part 1542, the Lawton Metropolitan Area Airport Authority will collect and process inked fingerprints for all persons requesting unescorted access to the Secured, SIDA, and Sterile areas of Lawton Fort Sill Regional Airport for the purpose of obtaining a Criminal History Record Check (CHRC).

ESCORT PRIVILEGE

The company/tenant must authorize the approval of Secured/SIDA/Sterile ID Badge escort privileges within the Secured, SIDA, AOA, and Sterile area.

INDENTIFICATION BADGE FEES CRIMINAL HISTORY RECORDS CHECK (CHRC) FEE (SIDA, SECURE, STERILE ONLY)

Initial Badge Fee: \$35.00 Initial CHRC Fee: \$50.00

First Lost Badge: \$35.00 Renewal CHRC Fee: \$50.00 Second Lost Badge: \$50.00

Third Lost Badge: \$100.00

MPORTANT NOTICE: THERE WILL BE NO FOURTH BADGE ISSUED!

1

SECTION 1	SPONSORING C			MATION—AUTH oy authorized si				
Today's Date: Valid for 30 days after signed and dated:				ponsoring Company			g company)	
	ging for the following and all that apply)	reas:	_	SIDA/Secure	Sterile Area	a	General Aviation/NON-SIDA	
Contracto	Is Airport Operat bill sponsoring of YES	or authorized to ompany for fees?		If SIDA/Secure/Sterile are checked, are you authorizing applicant for CHRC? YES NO				
New ID	Renewal ID	Re-issu	e ID	Lost/Stolen	Replacement ID	und	This applicant is EXEMPT as a direct employee of a leral, State or Local Government agency who has lergone a CHRC. CCUMENTATION WILL BE PROVIDED)	
	job duty require them ority? YES	to? NO		Does the applicant's Movement Area?	i job duty require the	em to have driving privileges in the AOA Non- NO		
Does the applica	ant job duty require ther						AOA MOVEMENT AREA? YES NO INITIALS	
employee of a c Airport Operato I further verify t performance of I understand th 1001 of Title 18	s an authorized representative of the sponsoring company identified below, I confirm that the applicant identified below is an employee, inployee of a contractor of the sponsoring company or general aviation tenant with a need to possess an airport badge. I authorize the report Operator to conduct a Security Threat Assessment (STA) through TSA. Surther verify that the applicant is authorized to work in the United States and that the ID badge being requested is necessary in the enformance of the Applicant has assigned duties at Lawton Fort Sill Regional Airport. Sunderstand that knowingly and deliberately making false statements on this application can result in fine, imprisonment, or both. (See Section 101 of Title 18 United States Code).							
	SIGNER'S NAME (PR	0:	name	•			Date (MM/DD/YYYY)	
AUTHORIZED SIGNATURE V	SIGNER'S SIGNATUR	(L	ORT	AUTHORITY ONLY:			Date (IVIIVI/DD/1111)	
TRUSTED AG						VI V		
	STARTS HERE	TICE DISCL	<i></i>	RE (PLEASE RE	EAD AND INITIA	AL)		
40113, 44 Commissi Reauthori	Authority: 6 U.S.C. § 1140, 46 U.S.C. § 70105; 49 U.S.C. §§ 106, 114, 5103a, 40103(b)(3), 40113, 44903, 44935-44936, 44939, and 46105; the Implementing Recommendations of the 9/11 Commission Act of 2007, § 1520 (121 Stat. 444, Public Law 110-53, August 3, 2007); FAA Reauthorization Act of 2018, §I 934(c) (132 Stat. 3186, Public Law 115-254, Oct 5, 2018), and Executive Order 9397, as amended.							
assessme the purpo its succes associate to be com enrollmer the Socia	Purpose: The Department of Homeland Security (DHS) will use the biographic information to conduct a security threat assessment. Your fingerprints and associated information will be provided to the Federal Bureau of Investigation (FBI) for the purpose of comparing your fingerprints to other fingerprints in the FBI's Next Generation Identification (NGI) system or its successor systems including civil, criminal, and latent fingerprint repositories. The FBI may retain your fingerprints and associated info1mation in NGI after the completion of this application and, while retained, your fingerprints may continue to be compared against other fingerprints submitted to or retained by NGI. DHS will also transmit your fingerprints for enrollment into US-VISIT Automated Biometrics Identification System (IDENT). DHS may provide your name and SSN to the Social Security Administration (SSA) to compare that information against SSA records to ensure the validity of the information.							
portion of 5 U.S.C. s investigat assessme system of fingerprint without yo	Routine Uses: In addition to those disclosures generally permitted under 5 U.S.C. 522a(b) of the Privacy Act, all or a portion of the records or information contained in this system may be disclosed outside DHS as a routine use pursuant to 5 U.S.C. 522a(b)(3) including with third parties during the course of a security threat assessment, employment investigation, or adjudication of a waiver or appeal request to the extent necessary to obtain information pertinent to the assessment, investigation, or adjudication of your application or in accordance with the routine uses identified in the TSA system of records notice (SORN) DHS/TSA 002, Transportation Security Threat Assessment System. For as long as your fingerprints and associated information are retained in NGI, your information may be disclosed pursuant to your consent or without your consent as permitted by the Privacy Act of 1974 and all applicable Routine Uses as may be published at any time in the Federal Register, including the Routine Uses for the NGI system and the FBI's Blanket Routine Uses.							
application information	e: Pursuant to § 1934(ns for Secure Identifica n may result in denial of t provide the informatio	tion Display Area of a credential. Fo	(SID)	A) credentials. For SI er aviation credentials	DA applications, failes, although furnishing	ure to	o provide this ir SSN is voluntary, if	
Signature								
Date								

Today's date	Last Name			First Name	iack ink only.	Middle Na	ame		
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Last Name	er Names (<u>Jsed (Include Maid</u> First Name		Middle Na		uea Driver's	s License/ID Number		
					State	St	ate ID Expiration Date		
					Weight (I	bs.)	Eye Color		
					Height (f	t., in.)	Hair Color		
Home Address		City		State/Province	Sex (M o	r F) Da	ate of Birth (MM/DD/YYYY		
County		Country		Zip Code	Race/Eth		Highania		
						WhiteBlackHispanic LatinoAsianNative American			
Home Phone Number		Mobile Phone Nu	ımber En	nail Address	Paci	ic Islander	Middle Eastern (list name)		
Employer Name		Employer Addre	ss	Citizenship Stat	us	Place	e of Birth		
				U.S. Citizen (Y or I		. 100	o o		
City/State/Zip Code		Work Phone Nur	nber	If No, List Country	State/Pro	State/Province/Region of Birth			
Job/Employee/Positio	n Title	Work Email Add	ress	Dual Citizenship? (Y or N)	Country	of Birth			
IF YOU ARE A	U.S. CITIZE	N NOT BORN IN T	HE U.S.	ı	F YOU <u>ARE NOT</u> A	U.S. CITIZE	N		
(Check all that	apply – En	ter N/A if not appli	cable)	(Check a	III that apply - Ente	r N/A if not	applicable)		
US Passport/Pass	sport Card	Document	Number	If you have a Non-Immigrant Visa, you must also provide the I-94 documentation					
Certification of Na (N-550)	turalization	Document	Number	Non-Immigran	t Visa	1	Document Number		
US Birth Abroad C (Form DS-1350 or		Document	Number	I-94 Form		1	Document Number		
Certificate of Citize (N-560)	enship	Document	Number	Alien Registra	tion Number (ARN)	1	Document Number		
SECTION 4 SOCIA	AL SECU	RITY NUMBER	RELEASE C	ONSENT (PLEA	ASE INITIAL AN	D COMPL	_ETE)		
Individuals applyin application or cond SSN is voluntary, b	duct the	STA. For indivi	iduals applyi	ng for AOA or S	terile Area ID b				
I authorize the S Administration, Office 12 th Street, Arlington, SSN is correct. I know be punished by a fine	of Intellige VA 20598. w that if I m	ence and Analysis I am the individua ake any representa	(OIA), Attention al to whom the in	nformation applies a	(TSA-10)/Aviation nd want this inforn	Worker Pronation releas	gram, 601 South sed to verify my		
		ase of my Social S	•						
NOTICE if you do an approval from TSA i				Assessment (STA)	will be delayed and	your badge	e cannot be issued until		
PRINTED NAME	<u>L</u>	AST NAME		FIRST NAME		MIDDLE INI	ITIAL (IF APPLICABLE)		
SOCIAL SECUDITY NUMBER									

LFSRA FORM 002

DATE OF BIRTH (MM/DD/YYYY)

APPLICANTS SIGNATURE

SECTION 5 DISQUALFYING CRIMINAL OFFENSES (CRIMINAL HISTORY RECORDS CHECK)

Individuals seeking unescorted access authority in the SIDA/Secure/Sterile Area(s) and/or performing security screening are required to undergo an electronic-based fingerprint criminal history records check (CHRC) that does not disclose that he/she has a disqualifying criminal offense. There are 28 disqualifying crimes under Transportation Security Regulations (TSR) 1542.209 that will disqualify you from receiving a Lawton Fort Sill Regional Airport ID badge.

Have you ever been convicted or found not guilty by reason of insanity, in any jurisdiction of any of the below crimes? PLEASE PLACE A CHECK OR X IN EACH BLOCK BELOW:

		YES	NO		YES	N
1.	Forgery of certificates, false making of aircraft, and other aircraft registration violations, 49 U.S.C. 46306			19. Rape or aggravated sexual abuse.		
2.	Interference with air navigation, 49 U.S.C. 46308			20. Unlawful possession, use, sale, distribution, or manufacture of an explosive or weapon.		
3.	Improper transportation of a hazardous material; 49 U.S.C. 46312			21. Extortion.		
4.	Aircraft piracy; 49 U.S.C. 46502			22. Armed or felony unarmed robbery.		
5.	Interference with flight crewmembers or flight attendants, 49 U.S.C. 46504			23. Distribution of, or intent to distribute, a controlled substance.		
6.	Commission of certain crimes aboard aircraft in flight, 49 U.S.C. 46506			24. Felony arson.		
7.	Carrying a weapon or explosive aboard an aircraft; 49 U.S.C. 46505			25. Felony involving a threat.		
8.	Conveying false information and threats, 49 U.S.C.46507			26i. Felony involving willful destruction of property.		
9.	Aircraft piracy outside the special aircraft jurisdiction of the United States; 49 U.S.C.			26ii. Felony involving importation or manufacture of a controlled substance.		
10.	Lighting violations involving transporting controlled substances; 49 U.S.C. 46315			26iii. Felony involving burglary.		
11.	Unlawful entry into an aircraft or airport area that serves air carriers or foreign air carriers contrary to established security requirements; 49 U.S.C.			26iv. Felony involving theft.		
12.	Destruction of an aircraft or aircraft facility; 49 U.S.C. 32			26v. Felony involving dishonesty, fraud, or misrepresentation.		
13.	Murder.			26vi. Felony involving possession or distribution of stolen property.		
14.	Assault with intent to murder.			26vii. Felony involving aggravated assault.		T
15.	Espionage.			26viii. Felony involving bribery.		Ī
16.	Sedition.			26ix. Felony involving Illegal possession of a controlled substance punishable by a maximum term of imprisonment of more than 1 year.		
17.	Kidnapping or hostage taking.			27. Violence at international airports. 18 U.S.C. 37		Ī
	Treason.			28. Conspiracy or attempt to commit any of the criminal acts listed above 1-27.		

By my signature, I certify that: I do not have a disqualifying criminal offense and I do consent to a fingerprint criminal history records check (CHRC); in accordance with 49 CFR 1542.209 I understand my obligation to disclose to the airport operator within 24 hours if convicted of any disqualifying criminal offense that occurs while having unescorted access authority.

The information I have provided on this application is true, complete, and correct to the best of my knowledge and belief and is provided in good faith; I understand a knowing and willful false statement on this application can be punished by fine or imprisonment or both (see section 1001 of Title 18 United States Code).

Signature	Date
X	
Print Name	

A copy of the criminal record received from the FBI will be provided to the individual, if requested by the individual in writing. The request should be submitted to the Airport Security Coordinator, who is the point of contact for questions about the results of a criminal history records check.

<u>STOP. DO NOT GO ANY FURTHER.</u>

THE FOLLOWING SECTIONS WILL NOT BE COMPLETED UNTIL YOU HAVE COMPLETED THE REQUIRED TRAINING

SECTION 6 APPLICANT CERTIFICATIONS

PLEASE READ EACH STATEMENT AND INITIAL:
1. By submitting this application for an ID Badge, I agree to comply at all times with the security rules and policies of the Lawton Airport Authority, including the provisions of Chapter 25 and the Transportation Security Administration (TSA), an agency of the United States, including the provisions of Title 49, CFR, Parts 1540,1542, and 1544.
2. All ID Badges remain the property of Lawton Airport Authority.
3. I understand that I cannot loan my badge to anyone to use for access.
4. I will <u>visibly display my ID Badge</u> outside my garments on my upper body whenever I am in the SIDA/Secure/Sterile/AOA/Restricted areas
5. I understand that the Lawton Airport Authority reserves the right to revoke authorization for any ID Badge where such action is determined to be in the best interest of airport security.
6. I will not aid nor participate in "piggy-backing" (allowing unauthorized access to secure or restricted areas) nor will I otherwise breach, disobey, circumvent or disregard any security directive, plan or program at the airport.
7. I will challenge any person who enters a SIDA/Sterile/Secured/Restricted/AOA area if the person does not properly display an ID Badge. If the person I challenge cannot produce a valid ID Badge, I will immediately notify the Lawton Police Department.
8. I understand that if I commit any violations of any rules and regulations Section 2 and Section 11 of the Airport Operations Manual will result in access being denied through the AACS and possible revocation of my ID Badge.
9. I understand that I must wait for the gate to close completely and secure before leaving the area.
10. I understand that if the gate malfunctions, I must contact Lawton Airport Maintenance (580-585-2799) or the Airport Security Coordinator (580-585-7545) and <u>remain</u> at the gate until an Airport representative arrives.
11. I will immediately notify the Security Office if my ID Badge is lost, stolen or destroyed.
12. A replacement ID Badge may only be issued if I declare in writing that the ID Badge has been lost, stolen, or destroyed.
Initial Badge: \$35.00 (Valid for two years)
1 st Lost Badge: \$35.00
2 nd Lost Badge: \$50.00
3 rd Lost Badge: \$100.00
NOTE: There will be no fourth badge issued.
13. I agree to return my airport ID Badge to the Security Office or employer at the end of my employment or if the reason for access is no longer required.
14. I understand and acknowledge that violation of the Airport's Security Program will result in administrative action to include badge
reinstatement fees, retraining, possible TSA civil penalties, and could also result in permanent revocation of my badge.
15. I understand that Federal regulations under 49 CFR 1542.209 (I) impose a continuing obligation to disclose to the airport operator within 24 hours if he or she is convicted of any disqualifying criminal offense that occurs while he or she has unescorted access authority. Failure to disclose will result in badge revocation and criminal charges may be filed by U.S. Attorney.
16. For Security Identification Display Area (SIDA) access employees only. SCREENING NOTICE: Any employee holding a credential granting access to a (SIDA) may be screened at any time while gaining access to, working in, or leaving a (SIDA). Failure to submit to screening will result in ID badge being suspended or revoked pending investigation.
The information I have provided is true, complete, and correct to the best of my knowledge and belief and is provided in good faith. I understand that a knowing and willful false statement can be punished by fine or imprisonment or both (see Section 1001 of Title 18 of the United States Code).
I, (print name), acknowledge that I have received my ID badge and the information on the ID badge is correct to the best of my knowledge.
Signature: Today's Date:

DO NOT WRITE BELOW. AIRPORT AUTHORITY SECURITY OFFICE PERSONNEL ONLY.

SECTION 7 VERIFICATION OF IDENTITY (FORM I-9)

Examine one document from List A or examine one document from List B and one from List C. One document from List B or List C must be government issued photo ID. Record the document title, number and expiration date, if applicable.

government issued	photo ib. Record	the documen	iii iiiio	, mannber and e	Aprilation date, if ap	piicas	nc.	
	List A			Li	st B	AND		List C
Document Title								
Issuing Authority								
Document Number								
Expiration Date								
Other								
CERTIFICATION I the above listed doc applicant is eligible	ument appears to	be genuine a	and to	relate to the a	nined the document pplicant named, tha	t(s) pro t the a	esented by the above and that to the best	ve named applicant, that of my knowledge the
Signature of Authori	zed Trusted Agen	it	Auth	orized Trusted	Agent Title	Т	oday's Date	
SECTION 8 AIRF	PORT BADGIN	G OFFICE	USE	ONLY				
CHRC Date: 1 2	3 CHRC F	BI Case Num	ber:	1 2 3	LAW TSC Number	:	Security Training	Date:
STA APPROVAL DA	TE: 1 2 3	STA APPRO	VED?	1 2 3 NO	AOA Non-Moveme	ent Dri	iver's Training Date:	(If applicable)
TSA/FBI RAPBACK I	NUMBER:	RAPBACK	EXPIR	RATION:		river's	, ,	pplicable)(FAA Required)
TSC Application Idea	ntification Numbe	r: 1 2	3		Initial Training: Unescorted Privile	eges: (fication:
LAW00000000					YES NO			
Badge Applicant's A	uthorized Access	: Circle all th	hat ap	ply	Driving NON-Movement Area Privileges: (D Endorsement)			
SIDA SECURE S	STERILE RESTI	RICTED PU	JBLIC		YES NO			
AOA MOVEMENT Keyscan Access Car		MENT LAS F	RAMP	/T HANG.	Driving Movement	ł Aroa	Privileges: (A Endo	arsament)
Reystall Access Cal	ru number.				YES NO	Alca	Trivileges. (A Linux	or sementy
Access Card Badge	Number:				Codes: 1 – LAW E	Enforc	ement Exempt 2	- TSA Employee Exempt
							nment Exempt (TSA	
Access Card Pin Nu	mber: NEW	RENEWAI	L RI	EISSUE	Badge Return Date	e: B	sadge Returned to:	Application Destroy Date
Badge Color: GF	REEN	If badge los	st, sto	len:	Badge Issued by:	(Autho	orized Trusted Ager	t Signature):
RED BLUE	YELLOW LO	OST 1st	2 nd	3 rd				
Bill badging fees to:		Badge a	amoui	nt:	BADGE ISSUE DA	TE:		
INVOICE CHECK	VISA MASTEI	RCARD DIS	SCOV	ER	BADGE EXPIRATI	ON DA	ATE:	
AMEX NO CHARGI	E							

LISTS OF ACCEPTABLE DOCUMENTS All documents must be UNEXPIRED

Employees may present one selection from List A or a combination of one selection from List B and one selection from List C.

	LIST A Documents that Establish Both Identity and Employment Authorization o	R	LIST B Documents that Establish Identity AN	ID.	LIST C Documents that Establish Employment Authorization
2.	U.S. Passport or U.S. Passport Card Permanent Resident Card or Alien Registration Receipt Card (Form I-551) Foreign passport that contains a temporary I-551 stamp or temporary		Driver's license or ID card issued by a State or outlying possession of the United States provided it contains a photograph or information such as name, date of birth, gender, height, eye color, and address	1.	A Social Security Account Number card, unless the card includes one of the following restrictions: (1) NOT VALID FOR EMPLOYMENT (2) VALID FOR WORK ONLY WITH INS AUTHORIZATION
	I-551 printed notation on a machine- readable immigrant visa	2.	ID card issued by federal, state or local government agencies or entities, provided it contains a photograph or		(3) VALID FOR WORK ONLY WITH DHS AUTHORIZATION
4.	Employment Authorization Document that contains a photograph (Form I-766)		information such as name, date of birth, gender, height, eye color, and address	2.	Certification of report of birth issued by the Department of State (Forms DS-1350, FS-545, FS-240)
5.	For a nonimmigrant alien authorized to work for a specific employer because of his or her status: a. Foreign passport; and b. Form I-94 or Form I-94A that has the following: (1) The same name as the passport; and (2) An endorsement of the alien's nonimmigrant status as long as that period of endorsement has not yet expired and the proposed employment is not in conflict with any restrictions or limitations identified on the form.	3.	School ID card with a photograph	3.	
7.7		4.	Voter's registration card	- 85 - 85	certificate issued by a State, county, municipal authority, or
		5.	U.S. Military card or draft record		territory of the United States
		6.	Military dependent's ID card	59 0	bearing an official seal
		7.	U.S. Coast Guard Merchant Mariner Card Native American tribal document		Native American tribal document U.S. Citizen ID Card (Form I-197)
		8.			Identification Card for Use of
		9.	Driver's license issued by a Canadian government authority	0.	Resident Citizen in the United States (Form I-179)
		For persons under age 18 who are unable to present a document listed above:		7.	Employment authorization document issued by the Department of Homeland Security
6.	Passport from the Federated States of		. School record or report card		
	Micronesia (FSM) or the Republic of the Marshall Islands (RMI) with Form I-94 or Form I-94A indicating nonimmigrant admission under the Compact of Free Association Between the United States and the FSM or RMI	11. Clinic, doctor, or hospital record			
		12	2. Day-care or nursery school record		

Examples of many of these documents appear in Part 13 of the Handbook for Employers (M-274).