

**LAWTON METROPOLITAN AREA AIRPORT AUTHORITY
AIRPORT AUTHORITY MEETING
MINUTES
December 21, 2010**

The meeting was called to order at 9:00 a.m. by the Chairman, Ray Friedl. The agenda along with the time and place of the meeting was posted in accordance with State Law.

PRESENT:

Ray Friedl, Chairman
Toney Stricklin, Vice-Chair
David Aubrey, Secretary
Richard Campbell, Asst. Secretary
Stanley Haywood, Asst. Secretary
Lee Baxter, Member
Ed Petersen, Member
David Madigan, Member
Dan Mullins, Member (arrived late)

ABSENT:

ALSO PRESENT:

The roll call confirmed that a quorum was present.

Barbara McNally, Airport Manager
Chuck Wade, Airport Attorney
Chris Pittman, La Sill Aviation
Kim McConnell, Lawton Constitution

Pat Hurley, Administrative Assistant
Sam Williams, American Eagle
John Westbrook, Ft. Sill Transportation

OLD BUSINESS

- a) Minutes** – Friedl asked for additions and/or corrections to the minutes of the Airport Authority meeting of November 23, 2010.

MOTION BY PETERSEN, SECOND BY AUBREY - to approve minutes of the November 23, 2010 meeting. AYES: Friedl, Stricklin, Aubrey, Haywood, Petersen, Madigan, Baxter. NAYES: None. MOTION CARRIED.

REPORTS FROM MANAGERS OF AIRPORT BUSINESSES

- a. American Eagle (Sam Williams, Manager)** – Williams reported that American Eagle had 7 cancellations month to date, some from weather and some equipment problems. Williams reported that the load factor for December was running at about 59% and boardings were up over December of 2009. Williams reported that there had been an increase in military traffic.
- b. LaSill Aviation (Chris Pittman)** – No report.
- c. Lawton Air Traffic Control Tower (Frank Herndon)** – No report.

d. **Fort Sill Transportation (John Westbrook)** – Westbrook said no soldiers will be going out until mid-January.

e. **Fort Sill Army Radar Approach Control (Buddy Thornton)** – Not present.

AIRPORT MANAGER’S REPORT (Barbara McNally)

a) **Airport Operations Report** – McNally said the increase in traffic was noticeable that the terminal has been busy this holiday season. McNally also reported that the Airport Café project was progressing and the flooring should be complete in early January.

b) **Financial Report**– Purchase Order’s to be approved from the Operating Account total \$ 60,032.62. Purchase Orders from the Capital Improvement Account totaled \$ 33,988.88 which includes \$9,545.00 to Coffman for the Wildlife Study and KSA in the amount of \$ 2,520.00, TSA LEO grant \$ 20,570.42 and \$ 1,363.46 TSA rent.

Bank Balances - The reconciled balance of the Money Market Account (10976043) is \$ 456,836.14, the reconciled balance of the Operating Account (10375822) is \$ 435,095.34 and the reconciled balance of the Imprest Fund (10704778) is \$ 8,084.71. For total of unrestricted funds available of \$ 492,816.19. The reconcile balance of the restricted asset accounts are as follows: PFC (Passenger Facility Charges-9014251) \$ 150,932.55, Capital Improvement Account (114030) \$ 23,444.73.

Line of Credit - The balance of the line of credits used for the PFC projects is -0-.

Income and Expense Budget Tracking - Incomes for the month totaled \$ 69,001.61, YTD incomes total \$ 379,535.97 which is 48% of the total budgeted amount of \$ 823,522.70. Expenses for the month totaled \$ 54,662.76, YTD expenses total \$ 294,566.76 which is 40% of the total budgeted amount of \$ 745,163.66. Capital Expenditures are \$ 95,236.76.

Collateralized Accounts – Currently, the FDIC insures the Authority’s accounts up to \$ 250,000.00 per account. The following are pledged dollars above the current insured amounts. Arvest has pledged \$ 500,000 above the FDIC limit. City National has pledged \$ 1,750,000.00 above the FDIC limit. These amounts are reported monthly from Federal Reserve Bank.

MOTION BY HAYWOOD, SECOND BY MADIGAN – to approve the financials and purchase orders as they were presented. AYES: Stricklin, Madigan, Friedl, Petersen, Aubrey, Baxter, Haywood, Mullins, Campbell. NAYES: None. MOTION CARRIED.

ACKNOWLEDGEMENTS (Ray Friedl and Toney Stricklin)

a) **Richard Campbell** – Friedl said that this was Richard Campbell ‘s last meeting . Friedl thanked Campbell for his hard work during his tenure and presented him with a plaque. Campbell thanked McNally and Pittman for their good work and reviewed some of the Authority’s achievement during his term.

b) **Ray Friedl** – Stricklin said that this was Ray Friedl’s last meeting as Chairman. Stricklin thanked Friedl for his service to the Authority as Chairman and his professional manner of handling some difficult issues this past year. Stricklin presented Friedl with a plaque. Friedl said that the Airport Authority is one of hardest working boards he has worked with and thanked the members for a good year.

NEW BUSINESS

There being no further business, the meeting was adjourned.

Ray Friedl, Chairman