

Article I.

**LAWTON METROPOLITAN AREA AIRPORT AUTHORITY
AIRPORT AUTHORITY MEETING
MINUTES
December 22, 2009**

The meeting was called to order at 9:00 a.m. by the Chairman, George Moses. The agenda along with the time and place of the meeting was posted in accordance with State Law.

PRESENT:

ABSENT:

- George Moses, Chairman
- Steve Gilkeson, Vice-Chair (arrived late)
- Richard Campbell, Secretary
- David Aubrey, Asst. Secretary
- Ray Friedl, Asst. Sec.
- Cassandra Lawson-Johnson
- Stanley Haywood, Member
- Toney Stricklin, member
- Carey Johnson, member

ALSO PRESENT:

- | | |
|------------------------------------|--------------------------------------|
| Barbara McNally, Airport Manager | Chuck Wade, Airport Attorney |
| Kim McConnell, Lawton Constitution | Sam Williams, American Eagle |
| Chris Pittman, La Sill Aviation | Bill Tipton, La Sill Aviation |
| Bill Mayo, Republic Parking | Pat Hurley, Administrative Assistant |

The roll call confirmed that a quorum was present.

OLD BUSINESS

(a) **Minutes** – Moses asked for additions and/or corrections to the minutes of the Airport Authority meeting of November 24, 2009.

MOTION BY HAYWWOD, SECOND BY - to approve minutes of the November 24, 2009. AYES: Moses, Aubrey, Friedl, C. Johnson, Haywood, Stricklin, Lawson-Johnson. ABSTAIN: Campbell. NAYES: None. MOTION CARRIED.

REPORTS FROM MANAGERS OF AIRPORT BUSINESSES

a. **American Eagle (Sam Williams, Manager)** –Williams said five cancellation and a few delays, but we are getting that resolved. Williams said he was happy with the exodus. Williams said they have increased to five flights a day through April.

Friedl thanked American for the trips that where set up for the families of the soldiers that died in combat.

b. **LaSill Aviation (Chris Pittman)** – Pittman said the fuel tanks have pasted all the tests except the ones for the department of defense.

c. **Lawton Air Traffic Control Tower (Frank Herndon)** – Not present.

d. **Fort Sill Transportation (Jim Beazer)** – Breazer said there will be a decrease in activity for the military for a while.

e. **Fort Sill Army Radar Approach Control (Buddy Thornton)** – Not present.

LEASING COMMITTEE (Carey Johnson, Committee Chair)

- 1) **Selection of Parking Services** – Johnson said the committee received two proposals from Ditto, LLC and from Republic Parking. Johnson said there was a significant difference in the rent offered, therefore the committee recommends the Authority to accept the bid from Republic Parking. Stricklin asked if it was reviewed by council. McNally said no but he would be writing the lease.

MOTION BY HAYWOOD, SECOND BY LAWSON-JOHNSON, to approve Republic Parking's bid proposal option #1. AYES: Stricklin, Moses, Campbell, Lawson-Johnson, Friedl, Johnson, Aubrey, Haywood, Gilkeson. NAYES: None. MOTION CARRIED.

- 2) **American Eagle Lease negotiation** – Johnson said we have been in negotiation with American Eagle and they have accepted the final revision the Authority proposed. Johnson said it is the committee's recommendation to sign the agreement and forward it to American Eagle.

MOTION BY GILKESON, SECOND BY FRIEDL, to approve the revised lease with American Eagle for the term of five years. AYES: Moses, Friedl, Aubrey, Gilkeson, Campbell, Haywood, Stricklin, Johnson, Lawson-Johnson. NAYES: None. MOTION CARRIED.

- 3) **Repairs on Golf Center Building** – Johnson said there is no recommendation from the committee at this time. Johnson said the tenants have submitted a proposal to terminate the lease; the committee along with Wade has been going over the terms and hopes to come to a conclusion in the near future.

- 4) **Hangar #5 Lease** – C. Johnson said LaSill Aviation has requested to have the Hangar # 5 Lease concurrent with their primary lease which expires on April 30, 2016. Johnson said it is the committee's recommendation to approve the request at 2,750.00 per month with an annual escalator of 1.5% effective January 1, 2010.

MOTION BY HAYWOOD, SECOND BY LAWSON-JOHNSON, to approve the Hangar # 5 lease being concurrent with LaSill Aviations primary lease which expires on April 30, 2016 at the rate of \$ 2,750.00 per month with an annual escalator of 1.5% effective January 1, 2010. AYES: Gilkeson, Stricklin, Friedl, Haywood, Johnson, Moses, Lawson-Johnson, Aubrey, Campbell. NAYES: None. MOTION CARRIED.

DEVELOPMENT COMMITTEE (Ray Friedl, Committee Chair)

- 1) **AIP 24 - Replacement of Failed Panels on Taxiway A and B, Design of Runway Project and Design work for Runway overlay project** – Friedl said in the replacement of the failed panels on Taxiway A and B, there were gaps in the panels but the engineers found some sealant that meets FAA approval. Friedl said the contractor is working on the punch list items and the engineers will do an inspection before the final payment is released.
- 2) **Fuel Facility Expansion and refurbishing the existing tanks** – Friedl said we are waiting on DOD approval to put the new tank in service. Friedl said we will then replace the lining on the existing tanks.
- 3) **Golf Center Building**- Friedl said the committee is holding the bids until the request to terminate the lease is complete.

AIRPORT MANAGER'S REPORT (Barbara McNally)

- a. **Airport Authority Rules Update** – McNally said she provided a copy of the revisions to the members of

the Authority to review and is asking for approval.

MOTION BY AUBREY, SECOND BY FRIEDL, to approve the Updated Authority Rules as revised. AYES: Aubrey, Campbell, C. Johnson, Stricklin, Friedl, Gilkeson, Lawson-Johnson, Moses, Haywood. NAYES: None. MOTION CARRIED.

- b. **Airport Operations Report** – McNally said she wanted to update the Authority on the windmill around the airport situation. McNally said she attended the Oklahoma Aeronautics Commission and they are in the process of drafting a bill to protect the airspace around airports. McNally said it is called the Tall Structures Act. McNally said this is a concern for all airports in Oklahoma. McNally said she is working on the committee to get this accomplished. McNally said she has passed on recommendations from Thornton on the airspace.
- c. **Renewal of Line of Credit** – McNally said the \$ 100,000.00 line of credit is up for renewal. McNally said the interest rate is staying at 5.5%. McNally said these funds are used on PFC projects and repaid out of PFC funds.

MOTION BY C. JOHNSON, SECOND BY HAYWOOD, to approve renewal of the line of credit for a one year term, at the interest rate of 5.5%. AYES: Stricklin, Haywood, Moses, C. Johnson, Aubrey, Gilkeson, Lawson-Johnson, Campbell, Friedl. NAYES: None. MOTION CARRIED.

d. FINANCIAL REPORT –

MOTION BY AUBREY, SECOND BY GILKESON- to approve the financials and purchase orders as presented for December 22, 2009. AYES: Moses, Gilkeson, Aubrey, Friedl, Johnson, Campbell, Haywood, Stricklin, Lawson-Johnson. NAYES: None. MOTION CARRIED

NEW BUSINESS

- a. **Acknowledgements (George Moses and Ray Friedl)**
Moses gave thanks and plaques to Lawson-Johnson, Gilkeson, and Johnson for outstanding service.
Friedl gave thanks and plaques to Moses for outstanding service as Chairperson and member.

There being no further business, the meeting was adjourned.

George Moses, Chairman