

**LAWTON METROPOLITAN AREA AIRPORT AUTHORITY
AIRPORT AUTHORITY MEETING
MINUTES
June 23, 2009**

The meeting was called to order at 9:00 a.m. by the Chairman, George Moses. The agenda along with the time and place of the meeting was posted in accordance with State Law.

PRESENT:

George Moses, Chairman
Richard Campbell, Secretary
Ray Friedl, Asst. Secretary
David Aubrey, Asst. Secretary
Cassandra Lawson-Johnson

ABSENT:

Steve Gilkeson, Vice-Chair
Stanley Haywood, Member
Carey Johnson, member
Toney Stricklin, member

ALSO PRESENT:

Barbara McNally, Airport Manager
Chuck Wade, Airport Attorney
Charles Peach, American Eagle
Pat Grills, La Sill Aviation

Pat Hurley, Administrative Asst.
Kim McConnell, Lawton Constitution
Chris Pittman, La Sill Aviation
Debra Vogus, La Sill Aviation

The roll call confirmed that a quorum was present.

OLD BUSINESS

(a) Minutes – Moses asked for additions and/or corrections to the minutes of the Airport Authority meeting of May 26, 2009 and Special Airport Authority meeting June 15, 2009.

MOTION BY CAMPBELL, SECOND BY FRIEDL- to approve minutes of the May 26, 2009. AYES: Moses, Campbell, Friedl, Lawson-Johnson. ABSTAIN: Aubrey. NAYES: None. MOTION CARRIED.

MOTION BY FRIEDL, SECOND BY LAWSON-JOHNSON, to approve the minutes of the Special Airport Authority meeting June 15, 2009. AYES: Moses, Lawson-Johnson, Friedl. ABSTAIN: Campbell, Aubrey. NAYES: None. MOTION CARRIED.

REPORTS FROM MANAGERS OF AIRPORT BUSINESSES

a. American Eagle (George Peach) – Peach Said effective July 13, 2009 there will be a new general manager in Lawton. Peach said August 1, 2009 American Eagle will have a sixth flight a day, whether it is going to be a Regional Jet or an ATR has not been finalized. Moses said the Authority has received a lot of complaints about the quality of air service, cancellations, lost baggage and long waits to receive baggage. Moses said it is his intension to work with American Eagle in a cooperative way to improve this problem. Moses said McNally has been in contact with people at American Eagle to solve this issue. Moses asked Peach if there was any help he could give the Authority on this matter. Peach said American Eagle is aware of some of these issues and we have made some changes, such allocating additional back up aircraft. Peach said he sit on a task force that is looking at the ATR issue.

b. LaSill Aviation (Chris Pittman) – Pittman said he didn't up date fuel chart from last week and LaSill is very close to full on the T-Hangars.

c. Lawton Air Traffic Control Tower (Frank Herndon) – Not present.

d. Fort Sill Transportation (Jim Beazer) – No present.

e. Fort Sill Army Radar Approach Control (Buddy Thornton) –Not present.

f. TSA (Larry Kettler) – Not present.

LEASING COMMITTEE (Carey Johnson, Committee Chair)
(McNally reported for C. Johnson)

- 1) Repairs on Golf Center Building** – McNally said the leasing committee did not meet last month but there is an ongoing issue. McNally said she is working with the new tenants on the condition of the Golf Center building. McNally said she had our mechanical engineers and our architect here a couple of weeks ago, they actually came to look at the terminal building and I ask them to look at the Golf Center. McNally said she received a letter this morning concerning the Golf Center. McNally said the findings are that we have a sound building, they recommend replacing the roof and the air conditioning. Moses asked if anything was working. McNally said the electrical is working but we don't know if it is wired to code. McNally said the renovation was done in 1988. McNally said we need to make sure it is ADA compliant. McNally said our engineers gave us an estimate of demolishing the interior of the building and cost on the renovations that need to be done. McNally said this is an information only item that needs to go back to committee. McNally said no rent has been charged do to the condition of the building. After some discussion a motion was made to go back to the committees for a solution.

MOTION BY LAWSON-JOHNSON, SECOND BY FRIEDL, to refer the Golf Center building back to committee for a solution. AYES: Moses, Friedl, Aubrey, Campbell, Lawson-Johnson. NAYES: None. MOTION CARRIED.

DEVELOPMENT COMMITTEE (Ray Friedl, Committee Chair)

- 1) AIP 24 - Replacement of Failed Panels on Taxiway A and B, Design of Runway Project and Design work for Runway overlay project** – Friedl said the grant agreement for this project has been executed and returned to the FAA. Friedl said the project will be available in the near future. Friedl said the engineer will be organizing a preconstruction conference with the contractor soon.
- 2) Fuel Facility Expansion** – Friedl said he needed to retract the fact of being almost complete on this project, some issue with the final tank design. Friedl said there are some modifications that need to be added to be in compliance with the regulatory requirements. Friedl said in a discussion with Mid-South the contractor, who was designing and building the tank and going to go through some tests. Friedl said that some of the specifications that were originally requested were subject to interpretation and everything was not exactly to the AT103 standards. Friedl said in further discussion with Mid-South they concluded that they probably didn't possess the technical expertise to complete the project and at a special meeting of the Authority it was determined that a settlement with Mid-South could be made to pay them for the work completed. Friedl said Wade had a discussion with Mid-South and concluded the original amount of \$ 158,805.07 less \$ 5,000.00 is what is owed. Friedl said the project will be turned over to a contractor that has experience in the field to be completed.

MOTION BY LAWSON- JOHNSON, SECOND BY AUBREY, to approve paying Mid South \$ 5,000.00 less than the original amount of \$ 158,805.07 contracted for the work they have completed. AYES: Moses, Friedl, Campbell, Stricklin, C. Johnson, Lawson-Johnson. NAYES: None. MOTION CARRIED.

- 3) Terminal Building Renovations** - Friedl said the committee will be reviewing the architect and mechanical engineer recommendations for the terminal project.

- 4) ADACG – Air Mobility Complex** – Friedl said Coffman and Associates have dialoged with the military, DOD and FAA to see what their requirements are and will be reviewing it at the next Development committee

meeting.

PERSONNEL COMMITTEE (George Moses)

- a) Health Insurance for Airport Employees** – Moses said we have met to consider alternatives for our employees insurance, since we are no longer under the umbrella of the City of Lawton’s blanket insurance. Moses said we have looked at several alternatives that were within the scope of this year’s budget for insurance cost.

McNally said she is recommending the package 1212 with Principal Financial Group which offers the same coverage the employee’s had with the City of Lawton. McNally said two pages back are a detailed description of the policy and a breakdown of cost. McNally said it is exactly the plan as we had with the, \$ 500.00 deductible, \$ 20.00 office visits, \$ 15.00 prescription, and dental and \$10,000.00 life Insurance. McNally said if we put all of that together the dollar amount is over the amount budgeted but since we have two employees that qualify for the Insure Oklahoma subsidy, which is reimbursed to the employer, the total cost of this plan after the subsidy will be \$ 45,963.77. Moses said the recommendation of the committee is to do the 1212 Plan.

MOTION BY CAMPBELL, SECOND BY LASWON-JOHNSON, to approve the 1212 Plan with dental and life in the amount of \$ 45,963.77. AYES: Lawson-Johnson, Campbell, Moses, Friedl, Aubrey. NAYES: None. MOTION CARRIED.

- b) Personnel Wages** – Moses said the committee reviewed the manager’s recommendations and recommends them as seen in the FY2010 Budget.

FINANCE COMMITTEE (David Aubrey, Committee Chair)

- a) FY 10 Budget** – Aubrey said in a separate folder you will see the FY2010 Budget broken down based on our incomes and expenses. Aubrey said it is noted that the change in our airline income is only about \$ 15, 000.00 down. Aubrey said two years ago we restructured everybody and we have frozen the wages for this year because of the increase in their benefit package. Aubrey said we are projecting a revenue gain for 2010. Aubrey said with any unforeseen expenses like the Golf Center we should have a good year. Aubrey said it is the committee’s recommendation to accept the FY2010 as written.

MOTION BY FRIEDL, CAMPBELL, to approve the FY2010 budget. AYES: Aubrey, Friedl, Lawson-Johnson, Moses, Campbell. NAYES: None. MOTION CARRIED.

AIRPORT MANAGER’S REPORT (Barbara McNally)

- a. Airport Operations** – McNally said she saw a program on American Airlines.

- b. Financial Report** –

MOTION BY LAWSON- JOHNSON, SECOND BY AUBREY, to approve the financials and purchase orders as presented. AYES: Moses, Campbell, Aubrey, Lawson-Johnson, Friedl. NAYES: None. MOTION CARRIED.

NEW BUSINESS

There being no further business, the meeting was adjourned.

George Moses, Chairman