

**LAWTON METROPOLITAN AREA AIRPORT AUTHORITY
AIRPORT AUTHORITY MEETING
MINUTES
July 21, 2009**

The meeting was called to order at 9:00 a.m. by the Chairman, George Moses. The agenda along with the time and place of the meeting was posted in accordance with State Law.

PRESENT:

George Moses, Chairman
Steve Gilkeson, Vice-Chair
Stanley Haywood, Member
Ray Friedl, Asst. Secretary
Carey Johnson, member
Cassandra Lawson-Johnson

ABSENT:

David Aubrey, Asst. Secretary
Richard Campbell
Toney Stricklin, member

ALSO PRESENT:

Barbara McNally, Airport Manager
Kim McConnell, Lawton Constitution
Chris Pittman, La Sill Aviation

Chuck Wade, Airport Attorney

The roll call confirmed that a quorum was present.

OLD BUSINESS

(a) Minutes – Moses asked for additions and/or corrections to the minutes of the Airport Authority meeting of June 23, 2009 and Special Airport Authority meeting June 15, 2009.

MOTION BY HAYWOOD, SECOND BY LAWSON-JOHNSON- to approve minutes of the June 23, 2009. AYES: Moses, Friedl, Lawson-Johnson, Gilkeson, Haywood, Johnson. NAYES: None. MOTION CARRIED.

REPORTS FROM MANAGERS OF AIRPORT BUSINESSES

- a. American Eagle (George Peach, Acting Manager)** – No report given.
 - b. LaSill Aviation (Chris Pittman)** – Pittman provided the current fuel and T-Hangar occupancy information to the board.
 - c. Lawton Air Traffic Control Tower (Frank Herndon)** – Not present.
 - d. Fort Sill Transportation (Jim Beazer)** – Not present.
 - e. Fort Sill Army Radar Approach Control (Buddy Thornton)** –Not present.
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LEASING COMMITTEE (Carey Johnson, Committee Chair)

1) Repairs on Golf Center Building – Johnson said that the committee received a proposal from LaSill, the current tenant, to demolish the existing building and construct a new building. Johnson said we will need to review this proposal further and discuss the possibility of options. Johnson said this will be brought back to the Authority.

2) Hertz Rent a Car – Johnson said Hertz Rent a car requested to lease the vacant counter space adjacent to their existing counter. Johnson said the committee recommended leasing the space for \$ 500.00 per month with the term to run concurrent with the current lease. Johnson said he will report back if Hertz agrees to those terms.

MOTION BY GILKESON, SECOND BY HAYWOOD- to approve the leasing the vacant counter adjacent to Hertz for \$ 500.00 per month wit the term to run concurrent to the current lease. AYES: Moses, Friedl, Lawson-Johnson, Gilkeson, Haywood, Johnson. NAYES: None. MOTION CARRIED

3) Budget Rent Car – Johnson said that Budget Rent Car has requested to be allowed to “dual brand” their location. Johnson said their company is Avis-Budget Group and they are requesting to be allowed to use the Avis logo at their Budget counter. Johnson said the committee recommended approving the request and increasing the minimum annual guaranteed rent by 50% from \$ 41,400 to \$ 62,100 per year.

MOTION BY LAWSON-JOHNSON, SECOND BY HAYWOOD- to approve the leasing the vacant counter adjacent to Hertz for \$ 500.00 per month wit the term to run concurrent to the current lease. AYES: Moses, Friedl, Lawson-Johnson, Gilkeson, Haywood, Johnson. NAYES: None. MOTION CARRIED

DEVELOPMENT COMMITTEE (Ray Friedl, Committee Chair)

1) AIP 24 - Replacement of Failed Panels on Taxiway A and B, Design of Runway Project and Design work for Runway overlay project – Friedl said the preconstruction meeting for this project will be held on July 21st at 11:00 a.m., at that time the contractor will be given the notice to proceed.

2) Fuel Facility Expansion – Friedl said he will report when this project is complete.

3) Terminal Building Renovations - Friedl said the manager is working to renegotiate the proposed engineer fees to develop the plans and specifications for the Terminal roof and replacing HVAC units. Friedl said this would be brought back to the board.

4) ADACG Facility (Air Mobility Complex) – Coffman and Associates provided the Task Elements that the environmental assessment will need to include. These Task Elements have been provided to DOD, Fort Sill and the FAA to be sure that all the elements are included in the proposal.

AIRPORT MANAGER'S REPORT (Barbara McNally)

a. Airport Operations – McNally said the good news is that even though we are having some issues with the ATR's that American Eagle's enplanements are up over the previous year.

b. Manager's Financial Report – July 2009

Purchase Orders - Purchase Order's to be approved from the Operating Account total \$ 37,861.57.

Purchase Order's from the Capital Improvement Account totaled \$ 95,938.50 this total includes expenses for AIP 24 \$ 10,116.60, TSA LEO reimbursement paid to the City 10,116.60 and the TSA rent transfer 1,363.46 for a total of \$ 29,728.06.

Bank Balances - The reconciled balance of the Money Market Account (10976043) is \$ 345,536.61, the reconciled balance of the Operating Account (10375822) is \$ 44,466.72, the reconciled balance of the Imprest Fund (10704778) is \$ 713.76. For total "cash on hand" less committed \$ 390,725.69.

Investment include the Arvest Management account \$ 114,480.76 which is being used as collateral for the line of credit. The reconciled balance of the restricted asset accounts are as follows: PFC (Passenger Facility Charges-9014251) \$ 409.64, Capital Improvement Account (114030) \$ 5,657.34.

Line of Credit - The federal reimbursement of \$ 446,617.50 was received, enabling us to pay off the two lines of credit the Authority authorized to make the payment to Delta. The total payoff with interest was \$450,999.97. The balance of the line of credit used for the PFC projects is -0-.

Loans - The balance on vehicle loan is \$ 16,901.20.

Income and Expense Budget Tracking - Incomes for the month totaled \$ 65,797.37, YTD incomes total \$ 910,566.75 which is 120% of the total budgeted amount of \$ 761,178.30.

Expenses for the month totaled \$ 43,436.86 expenses total \$ 719,713.90 which is 103% of the total budgeted amount of \$ 700,544.22

Collateralized Accounts – Currently, the FDIC insures the Authority's accounts up to \$ 250,000.00 per account. The following are pledged dollars above the current insured amounts. Arvest has pledged \$ 500,000 above the FDIC limit. City National has pledged \$ 1,750,000.00 above the FDIC limit. These amounts are reported monthly from Federal Reserve Bank.

MOTION BY LAWTON-JOHNSON, SECOND BY HAYWOOD- to approve the financials and purchase order's as Presented. AYES: Haywood, Moses, Gilkeson, Friedl, Lawson-Johnson, Johnson. NAYES: None. MOTION CARRIED

NEW BUSINESS

There being no further business, the meeting was adjourned.

George Moses, Chairman