

**LAWTON METROPOLITAN AREA AIRPORT AUTHORITY  
AIRPORT AUTHORITY MEETING  
MINUTES  
October 25, 2016**

The meeting was called to order at 9:00 a.m. by the Chair, Brett Lewis. The agenda along with the time and place of the meeting was posted in accordance with State Law.

**PRESENT:**

Bret Lewis , Chairman  
Sam Firman , Vice-Chair (arrived late)  
Cassandra Lawson-Johnson, Secretary  
Sean Fortenbaugh, Member  
Robert Morford , Member (arrived late)  
David Madigan, Past Chair  
Johnny Owens, Member  
Jennifer Ellis, Member

**ABSENT:**

David Aubrey, Member

The roll call confirmed that a quorum was present.

**ALSO PRESENT:**

Barbara McNally, Airport Director  
Kim McConnell, Lawton Constitution  
Loretta Bogus, Ft. Sill Transportation  
Chris Pitman , LaSill Aviation  
Bill Vaughn, ASYMCA  
Vivek Khanna, KSA  
Chris Munroe , KSA

Pat Hurley, Executive Assistant  
Chuck Wade, Airport Attorney  
Pat Grills, LaSill Aviation  
Paul Hafen, FSARAC  
Betty Cerrone, MWC  
Joe Sobler, KSA

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**REPORTS FROM MANAGERS OF AIRPORT BUSINESSES**

- a. **American Eagle (Michelle Ward, General Manager)** - McNally reported we had a good summer with steady enplanements.
- b. **Lawton Air Traffic Control Tower (Lee Smith)** - Not Present.
- c. **Fort Sill Transportation (John Westbrook)** - No Report.
- d. **Ft. Sill ARAC** - (Paul Hafen) - No Report.

**OLD BUSINESS**

**CONSENT AGENDA ITEMS:**

- a. **Items Removed from the Consent Agenda** - Members may request items be removed from the consent agenda for separate action:
- b. **Minutes** - Approval of the minutes of the September 20, 2016.

**c. Monthly Financial Reports** -Approval of the Director 's Financial Report, Accountant's Financial Monthly Statement, Purchase Orders, Bank statements for the month.

**MOTION BY MADIGAN, SECOND BY ELLIS**, to approve the consent agenda. AYES: Lewis, Lawson-Johnson, Fort enbaugh , Madigan, Morford, Owens, Ellis. NAYESNone. MOTION CARRIED

Lewis stated the Authority would hear the Leasing Committee report first because the presentation by Dr. Khanna, from KSA Engineering.

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**LEASING COMMITTEE (Sam Firman, Committee Chair)**

**1) Ann's Cafe-** Firman said the lease for Ann's Cafe will expire on October 31, 2016 and they do not want to renew. Firman said it is the recommendation of the committee to terminate the lease.

**MOTION BY THE LEASING COMMITTEE**, to approve terminating the Lease with Ann's Cafe. AYES: Fort enbaugh , Lawson-Johnson, Morford, Owens, Lewis, Firman , Ellis, Madigan. NAYES: None. MOTION CARRIED.

**2) Armed Services YMCA-** Firman said the ASYMCA has proposed lease the Cafe space and provide services through a third-party provider. Firman said they have requested a one year lease with four additional yearly options, at the present rate of\$ 600.00 per month plus utilities.

McNally said the third-party provider will be the Percolator; the location will be called the Percolator R&R Airport Cafe. Firman said it is the recommendation of the Leasing committee to approve this lease to the ASYMCA.

**MOTION BY THE LEASING COMMITTEE**, to approve leasing the Cafe space to the ASYMCA with services to be provided by a third-party operator. AYESMorford , Fort enbaugh , Madigan, Lawson-Johnson, Firman, Ellis, Owens. NAYES: None. MOTION CARRIED.

**3) Pin High Lease** - Firman said Pin High handles the advertising in the airport with a 60% of gross revenues going to the airport; the lease expires December 31, 2016. Firman said it is the recommendation of the committee to approve a three-year renewal at the same terms and conditions.

**MOTION BY THE LEASING COMMITTEE**, to approve renewing the Pin High Advertising Lease for the next three years at the same terms and conditions of the present lease. AYES: Madigan , Owens, Morford, Lewis, Ellis, Fortenbaugh , Firman, Lawson-Johnson. NAYES: None. MOTION CARRIED.

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**DEVELOPMENT COMMITTEE (Sean Fortenbaugh, Committee Chair)**

**1) Pavement Management Program and Hydrology Study-** Fort enbaugh said this study was on the FAA' s CIP for 2018. Because it was so critical, McNally was able to move this project up by seeking alternate sources of funding . Fortenbaugh said the Oklahoma Aeronautics Commission agreed to provide a 95% grant. Fortenbaugh said between McNally and Dr. Khanna they convinced the OAC of the urgency and necessity of this project. Fortenbaugh introduced Dr. Khanna to report on KSA's findings of the Airport Pavement Management Study.

Khanna said that KSA has contracted to conduct a full Pavement Management Program which

became a Public Law in the 1990's by the General Accounting Office for an airport to know the value and condition of their pavement assets. Khanna said the last study was completed in 2001.

Khanna said after noting some visual distress, McNally asked Garver to conduct a visual inspection and provide some recommendations. The airport had at that point been accommodating heavy aircraft for since the runway overlay project in 2000.

Khanna said conducting a full Pavement Management Program was a necessity to determine the useful life of the runway and taxiways under the existing conditions and to ascertain the load bearing capacity. Khanna said the goals were to establish a Pavement Condition Number (PCN) from 0-100, zero being immediate need to replace pavement to 100 being excellent condition. Khanna said the components of this PMP were conducting a visual assessment, Non-destructive/deflection testing, core sample drilling and a hydrology study with monitoring piezometers to address the water coming up through the pavement joints.

Khanna said there were some pre-established notions because of all the historical records that showed 12 inches of concrete, with a 12 inch of gravel base. What was found were areas with 24 inches of concrete on the runway. There were varying materials and layers that showed different projects over the years, the sample coring showed a mix of concrete, asphalt and differing sub-grades. The testing company was prepared to drill a sample of a 12 inch section and had to adjust since they were not prepared to take out 24 inch sections.

Khanna said in developing the recommendations they took into account all the available data concerning the types of aircraft that used Lawton. They used the towers traffic records, the FAA and OAC databases to get a good picture.

Khanna provided the comprehensive findings of those tests and analysis in a power point for the Authority. (Attachment #1)

Khanna said the airport wanted to avoid a situation where an aircraft would punch through the pavement which can happen if you don't have the load bearing capacity.

Khanna said overall the result were surprising and very good. Khanna said there is maintenance that needs to be done to prolong the life of the pavement in the next five years. Khanna recommended a joint and crack seal projects on all the pavement surfaces, diamond grinding for the uneven surfaces and installation of underdrains to address the trapped water which seeps into the joints and cracks causing the trapped water under the slabs.

Khanna said KSA's conservative conclusion was that the runways PCN was 98, which is based the weakest section.

Firman asked Khanna if based on Garver's report did the Authority make the right decision to restrict the heavy traffic. Khanna said based on the information that was available to Garver and the board, it absolutely was the right decision, he also would not have risked heavier aircraft.

Firman asked if it was safe to resume military traffic. Khanna said in his opinion it was safe to resume.

Madigan wanted to make sure Fort Sill was informed. Lewis said he and McNally met with the

Commanding General's Chief of Staff yesterday, and provided the report.

After some discussion, the Developmentcommittee recommended liftingthe restriction on heavy aircraft.

**MOTION BY DEVOLEMENT COM M ITTEE**, to approve reopening the runway and taxiways to heavy aircraft. AYES: Ellis, Firman, Lawson-Joh nson, Lewis, Fortenbaugh, Morford, Owens, Madigan. NAYES: None. MOTION CARRIED.

- 2) **Snow Removal Equipment (SRE) Building FAA Grant Offer** - McNally said the preconstruction meet- ing was held yesterday October 24, 2016; notice to proceed will soon follow.

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**AIRPORT DIRECTOR'S REPORT (Barbara McNally)**

- a. **Director's Report-** McNally said the Annual Audit is complete and the findings will be brought to the November Board Meeting.

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**NEW BUSINESS (Brett Lewis, Chairman)**

There being no further business, the meeting was adjourned.

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