

**LAWTON METROPOLITAN AREA AIRPORT AUTHORITY
AIRPORT AUTHORITY MEETING
MINUTES
January 22, 2013**

The meeting was called to order at 9:00 a.m. by the Chair, Bob Milner. The agenda along with the time and place of the meeting was posted in accordance with State Law.

PRESENT:

Bob Milner, Chair
Ed Petersen, Vice-Chair
David Madigan, Secretary
Stanley Haywood, Asst. Secretary
Cassandra Lawson- Johnson, Asst. Secretary
Ray Friedl, Member
Brett Lewis, Member
Jennifer Stricklin, Member

ABSENT:

David Aubrey, Member

The roll call confirmed that a quorum was present.

ALSO PRESENT:

Barbara McNally, Airport Director	Pat Hurley, Executive Assistant
Chuck Wade, Airport Attorney	Kim McConnell, Lawton Constitution
John Westbrook, Fort Sill Transportation	Chris Pittman, La Sill Aviation
Buddy Thornton, Fort Sill Approach	

Milner welcomes the new members, Stricklin and Lewis.

OLD BUSINESS

a) Minutes – Milner asked for additions and/or corrections to the minutes of the Airport Authority meetings of December 18, 2012, December 28 and January 9, 2013.

MOTION BY FRIEDL, SECOND BY LEWIS, to approve minutes of the December 18, 2012, December 28, 2012 and January 9, 2013 meetings. AYES: Milner, Petersen, Madigan, Haywood, Lawson-Johnson, Lewis, Stricklin. NAYES: None. MOTION CARRIED.

Milner said read over your committee assignments.

REPORTS FROM MANAGERS OF AIRPORT BUSINESSES

- a. American Eagle (Mike Thomas, Manager)** – McNally said Thomas has moved on and Barrett is acting GM. McNally said they will be appointing someone soon.
- b. La Sill Aviation (Chris Pittman)** – Pittman said charter flights have started up again.

- c. **Lawton Air Traffic Control Tower (Frank Herndon)** – Not Present.
- d. **Fort Sill Transportation (John Westbrook)** – No Report
- e. **Fort Sill Approach (Buddy Thornton)** – No Report.

DEVELOPMENT COMMITTEE (David Aubrey)

a) **AIP 30- Runway overlay Project-** McNally said the runway project is complete the ILS is up and larger planes will be coming in By March. McNally said there are two items remaining which will be accomplished in the next two weeks.

AIRPORT DIRECTOR’S REPORT (Barbara McNally)

a) **Repairs to Hangar 5-** McNally said as discussed last meeting there are two structural repairs that the Authority is responsible for on Hangar # 5. McNally said the roof cap and leaking windows. McNally said the Maintenance Supervisor sought quotes from four companies. McNally said the lowest quotes were from Brox for the roof repairs in the amount of \$ 16,386.00 and Brady’s Glass for the windows in the amount of \$ 4,900.00, for a total of \$ 21,286.00. McNally said it is her recommendation to approve the quotes and proceed with work to protect from further interior damage of the office space in the hangar.

MOTION BY LAWSON-JOHNSON, SECOND BY HAYWOOD, to approve repairing hangar # 5 in the amount of \$ 21,286.00. AYES: Milner, Stricklin, Lawson-Johnson, Petersen, Friedl, Lewis, Haywood, Madigan. NAYES: None. MOTION CARRIED.

b) **Update to Airport Authority Rules (Attachment #1)** - McNally said she updated the language in the Authority Rules. McNally said the last time it was updated was 2009. It is the Director recommendation to update the Authority Rules.

MOTION BY LEWIS, SECOND BY HAYWOOD, to approve updates the Authority Rules. AYES: Friedl, Haywood, Milner, Madigan, Lawson-Johnson, Stricklin, Lewis, Petersen. NAYES: None. MOTION CARRIED.

c) **Airport Operations Report** – McNally said the Airport enplanements are down in 2012. McNally said it was due to the last three months construction. Petersen asked about the quarterly report from Mead & Hunt. McNally explained our association with Mead * Hunt to the new members.

d) Financial Reports –

MOTION BY PETERSEN, SECOND BY MADIGAN, to approve the financials and purchase orders as they were presented. AYES: Madigan, Petersen, Friedl, Haywood, Lewis, Milner, Stricklin, Lawson-Johnson. NAYES: None. MOTION CARRIED.

NEW BUSINESS

There being no further business, the meeting was adjourned.

Bob Milner, Chairman